**Finance Associate**

**About Blenheim Chalcot**

Blenheim Chalcot is the UK’s leading digital venture builder. We invest more than just funds, we invest our knowledge and experience, our ideas and infrastructure. Our ventures are at the forefront of a multitude of industries being disrupted digitally, including FinTech, EdTech, GovTech, Media, Sport, Charity and more. Ventures we have built range from ClearScore to Agilisys and even the Rajasthan Royals IPL cricket team. All our 20+ portfolio companies have been incubated and launched by us and now have total sales of over £0.5bn and more than 3,000 employees. Our assets under management stand at greater than £1.5bn.

**Must have:**

* Minimum experience 1 – 3 years
* Good understanding of accounting principles (Basic Accounting knowledge)
* Comfortable with spreadsheets and working on large data sets.
* Data entry with accuracy and attention to details.
* Ensure that risks are flagged, and requisite controls are in place.
* Ensure to keep a tight eye on the emails received and respond as per the TAT agreed.
* Location: Andheri
* Shifts: 10:00 am to 7:00 pm, on Month ends will be UK shifts (12:00 to 9:00 pm)

**Nice to have:**

* Able to multi-task and shift priorities based on the supervisor/stakeholder guidance.
* Flexibility towards working in supplementary hours.

At Blenheim Chalcot, we strive to create an environment where differences are not only accepted but greatly valued; where everyone can make the most of their capabilities and potential. We promote meritocracy, competence and a sharing of ideas and opinions. We are driven by data and believe the diversity, agility, generosity, and curiosity of our people is what sets us apart as an organization and helps us thrive.